

Committee Manager Carrie O'Connor (Ext 37614)

18 June 2020

PLANNING POLICY SUB-COMMITTEE

A meeting of the **Planning Policy Subcommittee** will be held on **Tuesday 30 June 2020 at 6.00 p.m.** and you are requested to attend.

PLEASE NOTE: *This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least 24 hours before the meeting.*

Different meeting arrangements are in place for the period running from 4 April 2020 to 7 May 2021 from the provisions of the Coronavirus Act 2020 and the meeting regulations 2020, to allow formal 'virtual meetings'.

This Council's revised Rules of Procedures for 'virtual meetings' can be viewed here [click here](#)

Members: Councillors Mrs Yeates (Chairman), Jones (Vice-Chair), Bower, Chapman, Charles, Mrs Daniells, Dixon, Elkins, Huntley, Lury, Oppler, Mrs Pendleton, Ms Thurston and Tilbrook

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

a) the item they have the interest in

- b) whether it is a pecuniary, personal and/or prejudicial
- c) the nature of the interest

3. **MINUTES** (Pages 1 - 8)

To agree as a correct record the Minutes of the meeting held on 25 February 2020 (attached).

4. **ITEMS NOT ON THE AGENDA WHICH THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES**

5. **ARUN DESIGN GUIDE SUPPLEMENTARY PLANNING DOCUMENT (SPD)** (Pages 9 - 16)

On 17 December 2019, Planning Policy Sub-Committee (PPSC) agreed the proposed approach and timetable for the public consultation on the consultation draft version of the Arun District Design Guide SPD. The consultation was held from 9 January - 21 February 2020, following which, this report advises members on the representations made and the proposed responses.

The report also recommends approval to progress with a four-week Regulation 12 Public participation period as required by The Town and Country Planning (Local Planning) (England) Regulations 2012 pending clarification and cover for meeting consultation regulations, following COVID-19 restrictions.

Following the public participation period, the report will set out the proposed approach to adoption of the Design Guide SPD in the light of consultation responses and issues raised.

6. **HIGH LEVEL DEVELOPMENT PRINCIPLES FOR THE WEST OF BERSTED STRATEGIC ALLOCATION** (Pages 17 - 26)

This report seeks the endorsement of the Council to a series of high-level development principles to guide the form of the development at West of Bersted.

7. **ARUN LOCAL PLAN TRANSPORT EVIDENCE UPDATE** (Pages 27 - 32)

This report provides an update on technical work being undertaken to support the delivery of the Arun Transport Study junction mitigation measures. The report asks Planning Policy Sub-Committee to note a transport apportionment paper which identifies funding contributions from strategic housing allocations towards all Arun Transport Study junction mitigation schemes; and also, a report which presents safety mitigation schemes at Comet Corner and Oystercatcher junctions on the A259 between Bognor Regis and

Littlehampton.

8. **LOCAL LIST OF NON DESIGNATED HERITAGE ASSETS** (Pages 33 - 40)

This report concerns the creation of a single list of non-designated heritage assets for the Arun Local Planning Authority area (LPA) which excludes that part of the district that falls within the South Downs National Park authority area. Non-designated heritage assets are buildings, monuments, sites, places, areas or landscapes which have some local heritage significance.

9. **ARUN LOCAL DEVELOPMENT SCHEME** (Pages 41 - 44)

The Council is required to produce, and keep up to date, a Local Development Scheme (LDS). The LDS provides a work programme for the production of those Development Plan Documents to be prepared over a three-year period and is monitored in the Authority Monitoring Report and used for resource planning by the Planning Inspectorate

The current LDS 2018 needs to be updated to address the Council's new priorities and strategic targets for achieving sustainable development established in November 2019; the Council's declared 'Climate Change Emergency' November 2019 and Council's decision to review and update the Local Plan 15 January 2020.

The revised LDS (Background paper 1) includes the updated timescales for the production of the new Local Plan review and the Gypsy & Traveller and Traveller Showmen Site Allocation DPD. The LDS consequently no longer includes a Non-Strategic Sites Allocation DPD which is deleted in order to progress and prioritise the Local Plan review.

10. **ARUN STATEMENT OF COMMUNITY INVOLVEMENT** (Pages 45 - 48)

The Statement of Community Involvement (SCI) adopted by Full Council in January 2019 sets out the Council's method and many ways which it will use to consult with residents, businesses and organisations in Arun in order to help shape plan making and decision making.

Government statements and Planning Practice Guidance published in May 2020 explain that the Covid-19 pandemic and restrictions introduced with social distancing, requires an immediate review of the SCI in order to identify and publicise temporary alternative compensatory arrangements because some methods of consultation cannot be undertaken legally or safely.

Note : Reports are attached for all Members of the Sub-Committee only and the press (excluding exempt items). Copies of reports can be obtained on request from the Committee Manager.

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

Filming, Photography and Recording at Council Meetings - The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link – [Filming Policy](#)